

PICTC/CAL-C/2024/01

Date:16-04-2024

Sub: Quotation for Procurement of Books

Punjab Information & Communication technology Corporation (Punjab Infotech), A State Government Undertaking is offering Software and Hardware Courses through its franchisee CAL-C Centres located in Punjab & Himachal Pradesh. Punjab Infotech having its office at Udyog Bhawan Sector-17 Chandigarh invites sealed quotations from the reputed Publishers for procurement of Books (03 titles). The detailed specifications for the procurement of books are as under:

| S.No. | Books Title | Specifications | Qty | Price per Book (INR) |
|-------|--------------------------|--|-----|----------------------|
| 1. | Computer Fundamental | (i) Contents of Books should cover Minimum 70 % syllabus of CAL-C Courses | 500 | |
| 2. | MS Access (2010 or more) | (ii) Cover Pages (Color) will be customized & laminated as per the design approved by CAL-C with CAL-C Logo | 300 | |
| 3. | MS Office (2010 or more) | (iii) Paper quality of Books should be minimum 60 GSM (B&W) and cover pages should be minimum 200GSM iv) Version in Contents (MS-Office & MS Access) minimum 2010 or more version | 300 | |

Terms & Conditions for the Tender:

1. Punjab Infotech intends to get the books (03 titles) either in the form of Customized Copy or Readily Available books from Publishers.
2. The Contents of Books should cover Minimum 70 % syllabus of CAL-C Courses, (<https://punjabinfotech.in/calc-schedules>).
3. The Cover Pages (Color) will be customized & laminated as per the design approved by CAL-C with CAL-C Logo.

4. Version in Contents (MS-Office & MS Access) minimum 2010 or more version.
5. The Paper quality of Books should be minimum 60 GSM (B &W) and cover pages should be minimum 200GSM.
6. The Selection method for this quotation is Least Cost Basis.
7. Payments for Books will be made within in 30 days after the receipt of Books & Invoice.
8. Successful bidder will be responsible for delivery of books at Punjab Infotech Office (Plot No.B99, Industrial Area, Phase-8, Mohali) without any additional cost within 3 weeks from the date of Purchase order.
9. The Corporation reserves the right to reject the material in case it is not as per specification as above.
10. The Corporation reserves the right to terminate the quotation at any time and without assigning any reasons. The Corporation makes no commitment, express or implied that this process will result in a business transaction with anyone.
11. Bidder are requested to submit any queries on email contact@punjabinfotech.in or may contact Punjab Infotech, 6th Floor, Udyog Bhawan Sector-17, Chandigarh 0172-5256400-401
12. Sealed Quotation should reach office of Punjab Infoetch on or before 3:30 pm, 13th May, 2024. The Corporation is not responsible or bound to accept the delay proposals due to postal delays.
13. Bidders are requested to write on the sealed envelope "QTN- Books" along with complete address.
14. Any Corrigendum to this quotation will be published on www.punjabinfotech.in & www.punjab.gov.in